

TOWN OF FIFIELD REGULAR BOARD MEETING
Minutes of December 3, 2020

ROLL CALL: The meeting was brought to order on December 3, 2020 at 6:30 p.m. at the Fifield Town Hall. Present: W. Felch, J. Hintz, B. Salm, T. Fleming, S. Putnam and 8 others. The Pledge of Allegiance was recited.

PRESENTATION OF CLERK/TREASURER RESIGNATION: Presented was Jennifer Jontry's letter of resignation effective December 1, 2020. **Motion (Hintz, Salm) to send to Jennifer Jontry a letter acknowledging her resignation. Roll call: Hintz – aye, Salm – aye, Felch – aye. Motion approved.**

APPOINT INTERIM CLERK/TREASURER UNTIL POSITION IS FILLED LONG-TERM: **Motion (Hintz, Salm) to appoint Sally L. Putnam as interim clerk/treasurer until the position is filled long-term. Motion approved, voice vote (3,0).**

DISCUSS PROCESS FOR FINDING LONG-TERM CLERK/TREASURER: The interim clerk was instructed to run an ad for the position of clerk/treasurer for three weeks in the Price County Review, the Lakeland Times and their shoppers. Applications are due by January 7, 2021. J. Hintz requested a second meeting in December for December 17, 2020 to further discuss the process for filling the position. C. Pagel, HR will be asked to attend.

MINUTES OF NOVEMBER 5, 2020 REGULAR BOARD MEETING: **Motion (Hintz, Salm) to approve the minutes of the November 5, 2020 regular Board meeting. Motion approved, voice vote (3,0).**

TOWN CREW REPORT: T. Fleming reported the waysides have been closed for the season. Roland Equipment was here per their service agreement. The gas tank on the chipper has rusted through and Fleming will build a replacement one. The crew is catching up on maintenance work.

TREASURER'S REPORT: Presented and accepted were the treasurer's reports for October, 2020 and November 2020 prepared by Sally L. Putnam.

DISCUSS EMPLOYER PENSION CONTRIBUTION CLARIFICATION: **Motion (Hintz, Salm) to contact the Union to clarify the wording for what hours are used to calculate the employer pension contribution. In question are hours worked plus overtime, compensable hours, sick leave payout at retirement. Motion approved, voice vote (3,0).**

FOREST HOME CEMETERY REPORT: Presented and accepted by the Board was the Forest Home Cemetery report prepared by Marilee Behling, Cemetery A administrator.

FIRE DEPARTMENT REPORTS: R. Lobermeier, Fire Dept. #1 reported activity as quiet with one minor 2 vehicle crash. Radios have been order under a grant program. No report was given for Fire Dept. #2.

BID OPENING FOR OLD SCHOOL LOTS: No bids were received, therefore no action was taken.

FRANK CHIZEK REQUEST FOR CLEARING OF TREES IN RIGHT OF WAY ON N. BORUTA

ROAD: The section of road in question is neither a Town of Fifield road nor a Town of Eisenstein road according to the WI gas tax map. T. Fleming commented that the Town of Fifield has maintained it for over 20 years and should accept it as a town road and add it to the gas tax map. The crew will cut limbs in the right of way before spring.

DISCUSS CONVERTING HR CONSULTANT TO HR EMPLOYEE: Motion (Hintz, Felch) to convert C. Pagel's HR consultant position to an HR employee position with a rate of pay of \$20.00 per hour beginning January 1, 2021. Motion approved, voice vote (3,0).

TRANSFER SITE MATTERS: T. Fleming reported that J. Potscelli is keeping the transfer site clean and is being helpful to the people that use it.

DRIVEWAY ACCESS PERMITS: Motion (Hintz, Salm) to approve the Driveway Access Permit for Mark Vols on Gerber Road. Motion approved, voice vote (3,0).

PUBLIC COMMENT: None.

CORRESPONDENCE: Correspondence included a solicitation from the Town Advocacy Council to become a member with dues of \$0.25 per capita.

REVIEW INVOICES: Motion (Hintz, Salm) to approve vouchers for payment, Motion approved, voice vote (3,0).

ADJOURN: Motion at 7:55 p.m. (Salm, Hintz) to adjourn. Motion approved, voice vote (3,0).

Respectfully submitted,

Sally L. Putnam, Interim Clerk/Treasurer